

ST. CLAIR COUNTY LIBRARY BOARD OF TRUSTEES REGULAR MEETING MINUTES

TIME & PLACE: 6:30 p.m. Tuesday, November 18, 2025  
Port Huron Branch, Gilbert Wilcox Meeting Room, 210 McMorran Boulevard, City of Port Huron.

PRESENT: BOARD MEMBERS: Elizabeth Buckley, Andrea Wine Cansfield, Stacey Lauwers and Michael McCartan. DIRECTOR: Allison Arnold.

ABSENT: None.

ALSO PRESENT: STAFF: Janet Curtiss, Mike Mercatante, Scott Nichols, Nicole Pinsky, Kimberley Radatz and Breezy Wallace. OTHER: None.

Welcome

Call to order by Chairperson McCartan, roll call attendance by Director Arnold at 6:30 p.m.

Pledge of Allegiance was said.

- I. AMENDMENTS TO THE AGENDA:
- II. APPROVAL OF AGENDA:  
**Moved by Vice-Chairperson Buckley and supported by Member Lauwers to approve the agenda as presented. Motion unanimously carried.**
- III. CITIZEN'S COMMENTS:  
None.
- IV. CONSENT AGENDA:  
**Moved by Vice-Chairperson Buckley and supported by Member Lauwers to approve the consent agenda as presented. Motion unanimously carried.**
  - a. Approval of minutes – October 21, 2025 (regular meeting)
- V. FINANCIAL REPORTS:  
**Moved by Vice-Chairperson Buckley and supported by Member Lauwers to receive and file October Financial reports as presented. Motion unanimously carried.**
- VI. ITEMS FOR ACTION:
  - a. 2026 Budget – update/approval.  
**Moved by Vice-Chairperson Buckley and supported by Member Wine Cansfield to approve the 2026 Budget with changes. Roll Call Vote 4-0. Aye: Member Lauwers, Vice-Chairperson Buckley, Member Wine Cansfield, and Chairperson McCartan. Nay: None. Abstain: None Vacant: One member. Motion carried.**
- VII. ITEMS FOR DISCUSSION:
  - a. Library System - Strategic Plan – update.
- VIII. COMMUNICATION:
  - a. Library Director's report – October 2025.
- IX. ITEMS FOR INFORMATION:
- X. ADJOURNMENT:  
**Meeting adjourn at 7:28 p.m.**

NEXT MEETING DATE(s): **Tuesday, December 9, 2025, 6:30 p.m.** – Regular Meeting, Port Huron Branch, Gilbert Wilcox Meeting Room, 210 McMorran Boulevard, City of Port Huron.

Respectfully Submitted:

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Michael P. McCartan, Chairperson

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Allison S. Arnold, Director/Secretary

